

Agenda and minutes for the meeting of the FBI held in school on Tuesday 25th April 2023 at 9:00am.

1. Welcome

2. Attendees

Holli, Marie and Anna

3. Matters arising from previous meeting (24/1/23)

- Website update
- Photo of team
- Newsletter update

Holli informed that the website has been updated and an FBI segment has been added to the newsletter. Anna suggested that we should post more regular parent hub messages/updates. A group photograph hasn't been able to happen yet. We will take one at earliest opportunity.

4. Coronation picnic

- Date 5/5/23 12-3pm

Date confirmed

- FBI sell tea/coffee/icecream

Attendees have decided to focus on just selling ice lollies.
Anna to check prices and provide cooler box.

- Competition

FBI would like to hold a craft competition and to announce winner at the picnic.
Holli to check options with Mrs Wilson and to get prizes.

- Secure volunteers

Whatsapp/parent hub for more volunteers

- Decorations

Anna to get bunting/ napkins

- Music

Anna suggested playing music and some games such as musical statues. Holli to check possibility with Mrs Wilson and sort prizes.

5. Reminder of future events

Dates to be confirmed for:

Summer Fayre

Adult event – bingo

Seaside Trip

7. AOB

Holli to message group on Whatsapp regarding meeting and needs - Kirsty and Ash can provide bunting, napkins and tablecloths. Kirsty and Ash are happy to volunteer at picnic and can arrive early for setting up (11:30am).